



Shem Rajoon

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Summary

I am a highly self-motivated and goal-oriented creative professional with 10+ years of computing experience and 8 years in Web Design/Development. I have experience building web sites from conception to production. I also come from a diverse business/community background, including—training & development, program assistance, and community not-for-profit.

Technical Skills

- Design/Development Applications— Adobe Creative Suite, TextMate & CSS Edit
- Programming Languages—XHTML, CSS, Basic JavaScript & Flash AS2

Work Experience

Rajoon.com, 2006-Present

Owner / Web Developer

- Design, develop and implement new web interfaces, graphics and layouts for various companies and organizations.
- In-depth experience applying graphic design principles to produce creative, innovative and professional web sites
- Excellent planning and consulting skills developed from extensive work with customers and team members on a variety of challenging projects

HarlemLive, 1997–Present

Web Master / IT Administrator / Reporter / Chief Photographer / Video Editor / Active Alumni

- Design, develop and implement new web interfaces, graphics and layouts
- Configure/Manage Macintosh Network; Mac Desktop Installation
- Image creation, optimization and color correction
- Produced a 30-minute piece on a poetry group named Youth Speaks, featured on Manhattan Neighborhood Network.
- Taught classes on Web Design and Development to younger staff

Public Allies/Americorp, September 2004–June 2005

Public Ally

- Completed over 1700 hours of community service
- Attended weekly training programs designed to develop nonprofit professionals, including facilitation skills, public speaking and diversity trainings.
- Coordinated HIV/AIDS education conference with seven team members
- Organized a collaboration with New York City Housing Authority and Van Dyke Community Center in Brooklyn.
- Created flyers for recruitment and outreach.

The Fund for the City of New York, September 2004–June 2005

YACI/FCNY Program Assistant / Intern

- Designed flyers and publications for different programs and activities
- Event Coordinator for the “Its Bigger Than Hip Hop” Conference
- Produced and designed the 2005 Edition of the FCNY Summer Resource Guide

Education

Central Park East Secondary School - New York NY 10029; High School Graduate Training: 13 Years of technology training and development, news reporting and public relations.